



Heritage Center Advisory Board Meeting  
February 25, 2015

**AB Members Present:** Charlotte Cox, Jenny Martin, Greg Waldron, Pete Wright, Rod Young

**AB Members Absent:** Judy Baxendale, Brenda Clausen, Kathy Houston, Erich Mille

**City Staff Present:** Susan Gregory, Director  
April Callaway, Office Administrator Supervisor

**Guests Present:** none

**Call to Order:** Charlotte Cox called the meeting to order at 10:05 a.m. and welcomed everyone.

**Minutes:** The January 28, 2015 minutes were approved on a motion by Rod Young and seconded by Jenny Martin.

**Special Recognition:** None

**Citizen Comments:** None

**Committee Reports:**

**A. Fire/Police Luncheon**

The Center received \$436 in donations and will deposit \$400 into the meal program. There were about 78 fire and police personnel in attendance over the three days. Many compliments and all enjoyed the event; board decided to continue with the luncheon next year. The suggestion was made to invite the local UHP personnel next year.

**B. Heritage Ambassadors**

Six of the ambassadors met last week with Director Gregory. They each picked a street from the Murray map. So far a lot of favorable responses from local businesses. LHM has agreed to partner to teach a class regarding cars. Barnes & Noble donated two boxes of books and a box of Christmas cards. The ambassadors will continue to visit other businesses this month. No businesses have requested that we come and do a presentation on the Center.

**C. Scholarship**

In 2014, we provided \$1080 in scholarship assistance. So far, for 2015, we have provided \$1240 in assistance. We still haven't received any new scholarship applications.



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**Unfinished Business:** None

**New Business:**

A. Yard Sale & Car Show

We have scheduled the pavilion at Grant Park for Saturday, June 20, for the car show which will be held in conjunction with the annual yard sale again this year. Director Gregory is looking for two volunteers to head the committees for the event ... one for the yard sale and another to coordinate with Wayne Oberg for the car show. Discussion was held regarding options for future yard sales which included charging a fee for a space in the parking lot for individuals to have their own "mini" garage sales. An outcome from the accreditation process was for the Center to have an annual signature event for the community. The yard sale and car show would certainly qualify for this type of event.

**Board Comments:**

A. Center Goals

The board requested an update regarding the Center goals as it will be one year since we held our strategic planning meeting. Director Gregory is planning on including a review of Center goals at the annual staff retreat which is scheduled for Monday, March 30. Director Gregory will bring the retreat's agenda to the next board meeting. The board can review the agenda and decide if they would like to also attend the training retreat.

**Director's Report:**

Director Gregory reported the bus is scheduled for delivery in June and she is still working on a pool of volunteer drivers. It is budget time. In reviewing the budget, the cost of food has increased 18% over last year. The average meal cost was \$4.05 but is now closer to \$4.57 a person. The March/April newsletter is out with information regarding our next special event, St. Patrick's Celebration on Friday, March 13 and the golf season will start in April. The CDBG presentation will probably be the first of April. Our new computer system, Sportsman, is slotted to go live on March 10 but may need to be pushed out a few more weeks. We will be providing all participants with a key fob to check in with at the front desk. Still a question if there should be a membership fee on a donation basis. Will need to begin refunding money on account from CLASS as the funds will not transfer to the new system.

The next regular board meeting will be held on **Wednesday, March 25, 2015 at 10:00 a.m.** There being no further business the meeting adjourned at 10:50 a.m. on a motion by Pete Wright and seconded by Jenny Martin. Minutes recorded by April Callaway.